

CERTIFICATION IN THE EPIDEMIOLOGY SPECIALTY

The Epidemiology Specialty is affiliated with the American College of Veterinary Preventive Medicine. The Specialty recognizes diplomates of the College who have an active interest in epidemiology and demonstrate competency in the teaching of epidemiology, epidemiologic research, and/or the practice of epidemiology in ways that promote the use and development of epidemiology.

Requirements for Certification

Candidates for certification must:

- a) Be a diplomate of the American College of Veterinary Preventive Medicine.
- b) Have two years of experience in epidemiology within five years previous to application. Time spent in a residency or graduate program with a focus on epidemiology qualifies toward the years of experience.
- c) Demonstrate competency in teaching of epidemiology, epidemiologic research, or practice that has contributed to the development of epidemiology by:
 - 1) providing evidence of co-authorship of at least one scientific article in the peer-reviewed literature within five years previous to application,

OR

 - 2) if a manuscript has been submitted but is not published at the time of application, providing a letter from a collaborating researcher, faculty advisory, or epidemiologist (i.e., co-author with evidence of peer-reviewed scientific publications) stating that the applicant has co-authored a scientific manuscript and submitted it for peer-review and publication within the 12 months prior to application. At least 60 days prior to sitting for the examination, the applicant must submit an acknowledgement from a peer-reviewed journal that the manuscript was submitted and accepted for publication.

OR

 3. if the applicant wishes to satisfy this requirement through a non-peer reviewed major report (e.g., surveillance report, program monitoring report) in which she/he had a substantial role in analysis and preparation, submitting the report or a link to a publicly available version together with a detailed description of the applicant's role in the analysis and preparation of the report.
- d) Provide letters of reference from at least three diplomates of the ACVPM or nationally recognized epidemiologists, to include one person who was responsible for a significant portion of the candidate's training in epidemiology.

Letters must be signed and dated within one year of the date of application submission.

- e) Pass the certifying examination as established by the Examination Committee.

Application and Certification Procedures

In order to sit for the 2017 examination, candidates must submit a completed application and a \$50 application/examination fee to the ACVPM Executive Vice President, Dr. Candace McCall, no later than **October 15, 2016**. Only typed applications will be accepted. The application and a check for \$50 should be sent by surface mail or overnight delivery. The ACVPM mail box address is: 14275 S. Highway 475, Summerfield, FL 34491. Candidates may submit the application electronically by prior arrangement to Dr. McCall at: evp@acvpm.org. The application is available at acvpm.org/epidemiology.

Candidates will be notified about credentials decisions at least 120 days prior to the examination. Candidates may appeal an adverse decision. The appeal procedure is contained in Article IX of the Epidemiology Specialty By-Laws. It is also included on the application form.

Candidates will be notified of the results of the examination within 45 days of the date of the examination. A certification fee of \$150 is payable upon successful completion of the examination.

Reapplication Procedures

Candidates who wish to defer taking the examination must submit to the ACVPM Executive Vice President a letter that includes an explanation of the reason for the request. A maximum of two deferments are permitted with the original application and the candidate must take and pass the examination within three years from the date the Credentials Committee approved the candidate to sit for the examination.

A candidate who fails the examination during the first sitting may retake the examination within three years from the date the Credentials Committee approved the candidate to sit for the initial examination. This three-year period includes both the retaken examination and deferments. The examination can be retaken only once under the initial application and a reapplication fee is required to retake the exam. Candidates who do not successfully pass the examination within the three-year period must submit a new application and pay the full examination fee current at the time of reapplication to sit for the exam.

Candidates who deferred taking the exam and candidates eligible to retake the exam must notify the ACVPM Executive Vice President in writing of their intent to sit for the 2017 exam by **October 15, 2016**. The candidate should provide the following information: candidate's current home address and telephone number, business address and telephone number, e-mail address, current employment position, and job title. Candidates retaking the examination must also submit by **October 15, 2016** a reapplication fee of \$30.00 by check.

